

The City Council of Gilbertville, Iowa held an informational meeting at 6:30 p.m. at City Hall, council members present: French, Meinert and Balvanz. Becker and Ramaker absent. Quorum present.

Brian Schoon from Iowa Northern Regional Council of Government (INRCOG) gave a presentation on the Source Water Protection (SWP) Plan that the City of Gilbertville has entered into. The City of Gilbertville applied for, and was awarded funding assistance from the IDNR to participate in the SWP planning process. The number one goal of the program is to protect the water source. The Program is currently overseen by the Iowa Department of Natural Resources (IDNR) and attempts to prevent potential contaminants from entering the source water and prepare for situations in which drinking water maybe impaired through contaminations, power outages and treatment or distribution interruptions. Currently there is no problem or issues and the plan is to prevent any from occurring. This is an ongoing project for the next three to five years. More information will be provided to inform the public as the plan progresses.

Mayor Thome Called the regular meeting to order at 7:00 p.m.

Rita Becker gave the invocation and Mayor Thome led the Pledge of Allegiance.

Pledge of Allegiance

Motion by Balvanz/French to approve the December 19, 2016 regular session agenda. Ayes - Three. Motion carried.

Approve Agenda

Motion by French/Balvanz to approve the following items listed on the consent agenda: 1) Minutes of the December 5, 2016 meeting; 2) Payment of bills; 3) Clerk Treasurer Report for November 2016. Ayes – Three. Motion carried.

Consent Agenda

Mayor Thome opened the public hearing to discuss the adoption of the City of Gilbertville, Iowa Source Water Protection Plan (Phase2). The clerk reported no oral or written comments on file. Motion by Meinert /French to close the public hearing at 7:02. Ayes—Three. Motion carried.

PH Source Water

Motion by Meinert /French to approve Resolution 2016-2017 adopting the City of Gilbertville, Iowa Source Water Protection Plan. Roll call vote. Ayes—Three. Motion carried.

Res 16-2017 source water

Darren Hellman questioned why the required height for a pool fence is 6 foot vs 4 foot. His research showed that surrounding cities require a 4 foot fence, the International Building Code requires a 4 foot fence as well. He is asking council to change the City Code to a 4 foot fence. He planning to put a pool in and would like to see the pool and the people in it, if there is a 6 foot fence he will be unable to see unless he is inside the fence. Discussion was held and Mayor Thome said it would put it on the next agenda.

Discussion on a 6ft vs 4ft pool fence

Mayor Thome led discussion on revisions to the handbook all to be effective January 1, 2017. Clerk Etringer presented the three was of converting to PTO and at what balances. Motion by French/Balvanz to stop accruing sick time effective December 31, 2016 as well as approve converting each employee to PTO effective with their anniversary date at the balances per the chart previously agreed upon based on seniority. Ayes – Three. Motion carried.

PTO effective anniversary dated

Motion by Balvanz/French to approve the conversion to PTO for Clerk Etringer effective on her anniversary date in October 2016. Ayes—Three. Motion carried.

Etringer 10/16 PTO

Motion by Balvanz/Meinert to make corrections to sections in the handbook that reference days to hours. Ayes—Three. Motion carried.

Hours vs days

Motion by Balvanz/French to remove the section in the handbook that allowed for 50% payout of a single plan premium if they chose to not participate in the plan the City offers. Aye—Three. Motion carried.

Eliminate 50% ins payout

Discussion was held on eliminating allowing employees to bank overtime hours for time off rather than being paid. Delagardelle and Thome would like to be paid the balance of their accumulated hours this fiscal year. Motion by Balvanz/French to pay out compensatory hours in 2016 if possible and eliminate compensatory time going forward. Ayes—Three. Motion carried.

Pay out and eliminate comp time

**REPORTS:**

Public Works Director: PWD Delagardelle reported the first couple snow removals went good. The cold weather is giving a good chance to check everything out on the WWTP, there have been a few minor issue that have all been resolved everything is running good. Mayor.

Public Works

Motion by Meinert/French to adjourn at 8:09 p.m. Ayes – Three. Motion carried.

Adjourn

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Mark Thome, Mayor

ATTEST: \_\_\_\_\_  
Jean Etringer/City Clerk

