

The City Council of Gilbertville, Iowa met in Regular Session on Monday December 5, 2016 at 7:00 p.m. at City Hall with Mayor Pro Becker calling the meeting to order. Council members present: Balvanz, Ramaker, Becker, and French, Meinert absent Quorum present.

Sharon Mayer gave the invocation and Mayor Pro Tem Becker led the Pledge of Allegiance.

Pledge of Allegiance

Motion by Balvanz/French to approve the December 5, 2016 regular session agenda. Ayes - Four. Motion carried.

Approve Agenda

Motion by French/Balvanz to approve the following items listed on the consent agenda: 1) Minutes of the November 21, 2016 meeting; 2) Utility bill reconciliation for November, 2016; 3) Payment of bills and transfers; 4) Approve Liquor License renewal for Dew Drop Inn: Ayes – Four Motion carried.

Consent Agenda

**REPORTS:**

Public Works: Public Works Director Delagardelle reported we had our first snow and all went well. Problems with the electrical at the WWTP, the screen has a built in heater, we are working on a solution to the problem. The bags have all been removed from the hydrants. The seal problem was due to some ice built up in the pipe, the samples have all come back good since it has been in service, the wells are all back on automatic.

Public Works

Police: Chief Bauwens reported he received the award tonight at the Isle of Capri for the car.

Police

Clerk: Clerk Etringer reported the Christmas open house went well.

Clerk

Mayor Pro Tem Becker opened the public hearing on water/sewer disconnection at 7:08 p.m. for nonpayment of the bill. Clerk Etringer stated there was one delinquent account. Motion by French/Balvanz to close the hearing at 7:09 p.m. Ayes—Four. Motion carried.

PH for water disconnect

Motion by French/Ramaker to authorize PWD Delagardelle to disconnect services, residents will be required to pay arrears and \$50.00 reconnect fee prior to restoration. Ayes—Four. Motion carried.

Approval to disconnect water

Public Works Director Delagardelle presented a bid for an annual maintenance agreement with Electrical Engineering & Equipment for the generator at the WWTP. He explained that we have always had one as preventative maintenance with the old generator. Ramaker questioned if we had gotten a second quote, PWD said it is with the Company that we purchased it from, they have all the equipment and tools to service the generator, he would see if he could get a second bid. Balvanz questioned if we had a maintenance agreement for the water tower generator. PWD said we did not have one yet, he needs to look into that. Balvanz suggested maybe we could look into getting one for both and see what the cost would be. PWD will check into getting a maintenance agreement for both. Motion by Ramaker/French to table the approval. Ayes—Four. Motion carried.

Maintenance agreement for generator at WWTP tabled

Mayor Thome arrived at 7:17 p.m. He was attending the awards ceremony at the Isle of Capri.

Work session was held on reviewing/updating the Employee Handbook, suggestions were made. Clerk Etringer will research some of the suggestions and get the updates made for review/approval at the next meeting.

Employee handbook review

Motion by Becker/ Balvanz to adjourn at 8:48 p.m. Ayes--Four. Motion carried.

Adjourn

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Mark Thome, Mayor

ATTEST: \_\_\_\_\_  
Jean Etringer, City Clerk