

The City Council of Gilbertville, Iowa met in Regular Session on Monday, December 2, 2013 at 7:00 p.m. at City Hall with Mayor Fischels calling the meeting to order. Council members present: Thome, Kavalier, Savage, and Becker. Absent – None. Quorum present.

Carolyn Schmit gave the invocation and Mayor Fischels led the Pledge of Allegiance.

Pledge of Allegiance

Motion by Savage, seconded by Becker to approve the December 2, 2013 regular session agenda. Ayes - Four. Motion carried.

Approve Agenda

Motion by Kavalier, seconded by Thome to approve the following items listed on the amended consent agenda: 1) Minutes of the November 18, 2013 regular meeting; 2) Resolution 2013-891 authorizing payment of bills and transfers; 3) Clerk/Treas. Report for month of October 2013; 4) Utility Billing Reconciliation for the month of October 2013. Ayes – Four. Motion carried.

Consent Agenda

Public Comment: Randy Mangrich suggested that there should be a patrol on recycling day. There have been all kinds of stuff blowing out of the bins. He suggested that residents should put the heavy items on top for recycling to prevent debris all over town. Council directed Acting City Clerk Walters to include the recommendation on the next water bills.

Public Comment

Mayor Fischels opened the Public Hearing – Water/Sewer Disconnection at 525 16<sup>th</sup> Ave at 7:03 p.m. The bill is still outstanding. We don't have a valid phone number on the system. Motion by Thome, to close the public hearing at 7:05 p.m. Ayes – Four. Motion carried. Motion by Kavalier, seconded by Thome to authorize the PWD to disconnect the service and prior to reconnect, the residents will be required to pay the arrears and a \$50 reconnect fee. Ayes – Four. Motion carried.

PH- Water Disconnect

Father Huber asked Steve Reiter to speak to the Council about St. Mary's Cemetery bill of \$1,334.40. That bill normally runs between \$40 and \$80. In addition, the water had been shut off around the 1<sup>st</sup> of November. Somehow the bill went from averaging around 12,000 gallons to showing use of 243,500 gallons. PWD Delagardelle said that he had noticed there had been lots of watering of trees. That much water would indicate a leak, however, since the water was going through the meter. Councilman Kavalier asked if anyone had checked the pressure at the hydrants. No one has noticed any water standing or holes, but when Mr. Reiter turned the water back on the meter was running very rapidly, which again indicates that there is a leak. Depending on the type of pipe that was used, PWD Delagardelle can try to run locates on them. Councilman Becker suggested that PWD Delagardelle investigate more and Council will discuss at next meeting. The bill will not be considered delinquent while Council is addressing the issue. Action tabled to next meeting.

St. Mary's water bill

Chief McGlaughlin recommended the hire of Nicholas Brokaw as part-time police officer. Councilman Savage stated that Mr. Brokaw had applied when the Chief position was open and the committee was very impressed. Councilman Thome agreed, stating that Mr. Brokaw will fit nicely into the department. Motion by Kavalier, seconded by Savage to approve offer of employment to Nicholas Brokaw for a part-time police officer position. Ayes – Four. Motion carried.

Hire Nick Brokaw

Chief McGlaughlin requested advertisement for a 3<sup>rd</sup> part-time police officer. Councilman Becker clarified that the Chief and Council were on the same understanding that total coverage of all officers would be between 35 and 45 hours a week. Chief McGlaughlin agreed, stating there have been more administrative activities than originally anticipated. He plans to share admin duties with Officer Brokaw and is looking at total hours between 40 and 45 weekly. Councilman Thome said that citizens have been excited to meet the Chief of Police. Chief McGlaughlin is actively working at meeting as many of the business owners as possible. Motion by Becker, seconded by Thome to advertise for a 3<sup>rd</sup> part-time police officer. Ayes – Four. Motion carried.

3<sup>rd</sup> Police officer

Motion by Becker, seconded by Savage to approve Resolution 2013-892 to approve the amended 28E Agreement between the City of Gilbertville & Black Hawk County for placement of vehicle registration stops on persons with unpaid City of Gilbertville parking tickets. Roll Call Vote: Ayes – Thome, Kavalier, Savage, and Becker. Nays – None. Motion carried.

28E w/Black Hawk County

Motion by Savage, seconded by Becker to approve Resolution 2013-893 fixing compensation of part-time officer at \$16.00 per hour. Roll Call Vote: Ayes – Kavalier, Savage, Becker, and Thome. Nays – None. Motion carried.

PT Police  
Officer  
Wage

Reports:

Police Department: Chief McGlaughlin explained that new badges have been ordered. Sheriff Thompson supplied data for the last three years showing the Sheriff’s department activity versus City participation. There will be more coverage by the City in the future. Officer pay discussed was \$17.00 for Chief and \$16.00 for officers, which works within budgeted amount this year. Chief McGlaughlin is developing evaluation forms which will work as goals also. He is also trying to reduce expenses with lighting and thermostat control. Chief McGlaughlin is keeping before and after pictures of improvements in the office for the public. Chief McGlaughlin has also created a dry-erase board to keep track of vehicle maintenance. New tires have been placed on the patrol vehicle. A one-cup-at-a-time coffee pot has been purchased with the intent to bring more law enforcement into the community while networking with the department. The EMS bag has been resupplied. Chief McGlaughlin would like to bring the department up to EMT level to compliment the 1<sup>st</sup> Responders. After talking to the Department of Public Health, that action will not happen quickly, but is obtainable. Chief McGlaughlin has created a “Twitter” account to try to reach the younger residents. They are getting more followers on Facebook. When Chief McGlaughlin is properly uniformed, he will be contacting the schools. Councilman Becker asked if everyone had received the information on a FEMA exercise to take place in January. Budgetary concerns will be addressed at the next meeting.

Dept. Reports  
Police

Fire Department: Councilman Kavalier asked if the siren has been repaired. Fire Chief Bovy replied no one had worked on it.

Dept. Reports  
Fire Dept.

Public Works Department: PWD Delagardelle stated the Christmas lights were up. He met with Engineer Claassen last week. He has plans for Well House #4 drawn up. PWD Delagardelle will be meeting with the sub-engineer on power requirements. They are currently working on exercising water main valves. He had to order a transformer for a control panel that wasn’t putting out the correct voltage. The truck that was in for repair at the last meeting is fixed and loaded with salt and sand. Well #3 was test-run today for around 3 ½ hours. It will run 100 gallons per minute. PWD Delagardelle said the water still runs on the grey side for around 2 ½ hours, then clears up pretty well, so it could be used in an emergency. Per Attorney McCoy, the revised Fox Engineering agreement will need to be signed when completed. His recommendation is to put the action on the next agenda.

Dept. Reports  
PWD

Misc: Councilman Thome stated that several citizens commented that on Election Day it is not acceptable to have city employees driving people to the poles potentially during work hours. Councilman Thome said he couldn’t say whether that was accurate or not, but he was asked to bring it up by several citizens. Not knowing how the rest of the Council felt, Councilman Thome stated that is obviously not a good idea if that happened. He didn’t think that was part of their job description.

Misc.

On a more positive note, Councilman Thome stated that he would like to thank Mayor Fischels for his ten years of service.

Motion by Thome, seconded by Savage to adjourn at 7:50 p.m. Ayes – Four. Motion carried.

Adjourn

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Harry Fischels, Mayor

ATTEST: \_\_\_\_\_

Jane Walters, Acting City Clerk