

The City Council of Gilbertville, Iowa met in Regular Session on Monday October 3, 2016 at 7:00 p.m. at City Hall with Mayor Thome calling the meeting to order. Council members present: Balvanz, Ramaker, Becker, Meinert, French. Quorum present.

Rita Becker gave the invocation and Mayor Thome led the Pledge of Allegiance.

Pledge of Allegiance

Motion by French/Meinert to approve the October 3, 2016 regular session agenda. Ayes - Five. Motion carried.

Approve Agenda

Motion by Ramaker/Balvanz to approve the following items listed on the consent agenda: 1) Minutes of the September 19, 2016 meeting; 2) Payment of bills and transfers; 3) Utility bill reconciliation for September, 2016. Ayes – Five. Motion carried.

Consent Agenda

Mayor Thome opened the public hearing to approve Resolution 2016-2004 approving intent to sell property located at 523 19th Ave, Gilbertville, IA at 7:01. No written or oral comments on file. Becker/Meinert motioned to close the hearing at 7:02. Roll call vote. Ayes—Five

Public Hearing Land Sale

Motion to accept a bid from Elizabeth Phillips in the amount of \$4005.00 to purchase the property located at 523 19th Ave, Gilbertville. Ayes—Five. Motion carried.

Accept bid of \$4005.00 for land

Motion by Meinert/Becker to direct City Attorney to prepare property-transfer documents and set a Public Hearing on October 17, 2016 for a Resolution authorizing sale and conveyance of the property. Ayes—Five. Motion carried.

P.H. and res for sale of property

Maggie Burger with Speer Financial presented the Tax Increment Financing (TIF) Annual Report. There are four bond issues, 2011A, 2011B, 2013 and 2015 to be certified to the TIF taxes. There are two revenue bonds that must be paid for with revenue funds. The last payment to the B.P. Timberwolf rebate agreement was made in June 2016. She reviewed when the notes are callable and the city has the option for paying ahead on the SRF loans in June and December with a 30 day notice. LMI funds must be set aside for rebate agreements and the funds can be used to do projects in areas that meet the LMI requirements.

Speer –Annual Tiff Report

Deputy/Finance Clerk Adamson discussed options for how much of the city revenues to use towards the wastewater treatment plant and water tower painting debt and how much to borrow. There are funds in the sewer surcharge to borrow towards the water tower painting as well as using water surcharge funds. Adamson recommended using \$300,000 from sewer reserve to pay on the WWTP which would leave approximately \$91,000 to borrow from SRF. The sewer rates would need to be increased to meet the 1.1 ratio for a revenue note and to make the payment. Adamson recommended raising the user fee rather than the rate at this time so it can be placed into an account that is used for paying debt and once the debt is paid off the fee can be taken off. Becker stated more funds would be needed for additional work like demolition and fencing for the WWTP but there should be enough in the sewer balance to do the work. No action was taken at this time.

Financing for the WWTP

Motion by Becker/Meinert to approve receive and place on file Ordinance 300 amending chapter 99.02 pertaining to sewer rates. Roll call vote. Ayes—Five. Motion carried.

Place on file Ord 300 sewer sur charge 15.00

Motion by Becker/Meinert approving the 1st reading of Ordinance 300 amending chapter 99.02 pertaining to sewer rates. Roll call vote. Ayes—Five. Motion carried.

1st reading ord 300 sewer surcharge \$15

Mayor Thome opened the hearing on water/sewer disconnection at 7:53 p.m. for nonpayment of the bill. Clerk Etringer stated there were two non-paid bills. Motion by Becker/French to close the hearing at 7:54 p.m. Ayes - Five. Motion carried.

Water Disconnect PH

Motion by Balvanz/French to authorize PWD Delagardelle to disconnect services, residents will be required to pay arrears and \$50 reconnect fee prior to restoration. Ayes—Five. Motion carried.

Water disconnect

Motion by Ramaker/Meinert approving Resolution 2016-2003 approving the renewal of the Red Flag Rule prevention program. Roll call vote. Ayes—Five. Motion carried.

Res 16-2003 red flag rule

Motion by Balvanz/Meinert to approve Resolution 2016-2001 approving compensation for Assistant Chief Roll call vote. Ayes—Five. Motion carried.

Res 16-2001 Assis Police Chief salary

Discussion was held regarding the request from a citizen to have a sidewalk from 12th Ave. down to Veterans Park. Council agreed it was a good idea how ever cost prohibited at this time. There would be two driveways and a creek to contend with. The area would need leveled out, PWD Delagardelle thought it would even involve getting the City Engineer involved. Motion by Becker/Balvanz that it would be too costly for the benefit at this time. Ayes—Five. Motion carried

Sidewalk 12th ave to Vets Park

Discussion on what request the City would like to make to the Casino in the next three years that would exceed \$25,000.00. Some suggestions the Mayor made for council to think about were any equipment or vehicles such as dump truck. PWD said the tough part is coming up with the matching funds. Mayor also suggested anything for the parks, possibly the replacement of the City Square Park Bridge, maybe park equipment. This will be on the next agenda to discuss further. Request need to be post marked by October 21, 2016.

Casino grant request

REPORTS:

Police: The State software TRAX was installed in the police vehicle. This is all computer based and all reports will go directly to the County. The equipment will all be transferred to the new vehicle when it comes in. Balvanz questioned if there is any update on the security cameras, Chief said no. Mayor advised that is it a Waterloo City Council agenda item for the business to update their camera systems. There was a fight at the Dew Drop this weekend, a couple arrest were made.

Police

Mayor: Mayor Thome reported a citizen approached him with a concern about a neighbor using a recreational fire in a fire pit. The concern is he does not put it out, it can smolder for a couple days. Now that is it nice

Mayor

when his windows are opened the smoldering fire smell comes in. He has spoken with neighbor, the neighbor said he would put it out, but nothing has changed. There is nothing in the ordinance however there is a concern with an unattended fire. Police Chief Bauwens will talk to the neighbor about the concern with an unattended fire. If it is not put out the fire department can be called. Mayor wants to remind everyone of the importance of good neighbors, which was demonstrated by some residents in helping flooded victims across the river and he wanted to thank anyone that was able to help in anyway.

Clerk: Clerk Etringer gave an update on scanning and the progress being made. Council approved an additional 40 hours to scan old records and documents. New items are being scanned from the system. Linda Freet wanted council to be aware they were forming a committee to look at the future needs/growth of the Veterans Park. She wanted a representative from Council, French volunteered and the Mayor Thome said he would be as well. The committee will probably not start meeting until after the first of the year.

Clerk

Public Works: Public Works Director Delagardelle said the yard waste dumpsters will be brought back October 4th they will be put by the ball diamond driveway. They will be moved back to the original spot when the construction is finished. Everything is all starting to come together at the wastewater treatment plant. There were several people on staff to ensure all things went well during the flooding, and it did. There is a leak at Parkview Drive they are working on. Painting continues on the water tower.

Trick or Treating
PWD Report

Motion by Becker/ Meinert to adjourn at 8:47 p.m. Ayes – Five. Motion carried.

Adjourn

ATTEST: _____

Mark Thome, Mayor

Jean Etringer, City Clerk