

The City Council of Gilbertville, Iowa met in Regular Session on Monday, June 20, 2016 at 7:00 p.m. at City Hall with Mayor Thome calling the meeting to order. Council members present: Balvanz, French, Meinert, Ramaker and Becker. Quorum present.

Sharon Mayer gave the invocation and Mayor Thome led the Pledge of Allegiance.

Pledge of Allegiance

Motion by Meinert/Becker to approve the June 20, 2016 regular session agenda. Ayes - Five. Motion carried.

Approve Agenda

Motion by Becker/French to approve the following items listed on the consent agenda: 1) Minutes of the June 6, 2016 meeting; 2) Payment of bills and transfers. Ayes – Five. Motion carried.

Consent Agenda

REPORTS:

City Hall: Deputy Clerk/Treasurer Adamson stated the can redemption was moved to the North end of the high school. Mr. Blackwell from the school stopped and asked if it would be ok for the honor society students to have a food stand with ice cream and funnel cakes. He hoped to locate the stand by the bank. Becker stated the bank doesn't have the power required to run the machine. PWD Delagardelle stated the other pole doesn't either. Becker is going to check with the owner of the Carpet Store and see if she has 110 amp that they could hook up to. The GO SRF loan will be closed on the 24th and a draw request will be made at that time.

Reports

No public comment.

Public Comment

Leo Becker requested that the trees located in the ditch by the ball field be trimmed and the one that is dead he would like removed. He said they lose branches all the time and cause a problem when mowing. PWD Delagardelle stated he had measured from a lot line across the street and he didn't believe they were on city property and would be on the school property. Leo stated he had thought they were the cities but if they were the schools he would talk to them. Motion by Becker/Meinert to have public works determine if any of the trees were on city property and if they are the city will take care of them and if not the property owner will be responsible. Ayes – Five. Motion carried.

Leo Becker – trees in ditch

Discussion was held on the Housing Rehabilitation grant the city is applying for. The program is funded from the State of Iowa's Housing Department of Economic Development (IDED). The purpose of the program is to bring homes up to Iowa's Minimum Housing Rehabilitation Standards. This includes making the home safe, decent, sanitary, and energy efficient. Homeowners can't live in the 100-year flood plain, the home must be connected to city water and sewer, the home must be the primary residence of the homeowner and the homeowner must meet certain income guidelines. Generally cities are given grant funds to complete anywhere from 5 to 10 homes. Generally \$24,999 in State grant dollars is awarded per home for hard construction costs, plus additional funds to address lead base paint issues for each home. The City is required to submit a local match per home and will be used to assist in making the needed repairs. Grant dollars are given as five-year forgivable loan from the City. Motion by Becker/Meinert to approve the following related to the rehabilitation grant: Housing Committee - Mayor Thome, PWD Delagardelle, Council person Raymaker, Council person French and Deputy Clerk Adamson to the housing committee.

Resolution 2011-767 rehab grant

Target Area - expanded area of the last time the grant was done.

Windshield survey - Public Works will complete the windshield survey.

Houses and local match - six houses will be applied for with a local match of \$3,000 per house. The LMI funds will be used to pay for the local match and the remaining will be paid with general fund revenue.

LMI survey - Mailed to the target area and once they are returned a door to door survey will be completed of the houses that haven't been returned. Ayes – Five. Motion carried.

Mayor Thome asked the Council persons what they had decided for employee raises. He explained their packet included the COLA and the current pay and pay with 1-3% increase. It was decided to have the Clerk's office do a salary survey on cities with similar size and positions. Motion by Becker/Meinert to table Resolution 2016-1087 setting compensation for city employees.

Resolution 2016-1087 setting pay

Motion by Becker/French to approve Clerk Etringer and Deputy Clerk Adamson to attend the Iowa Municipal Professionals Institute/Academy in Ames July 2016. Ayes—Four. Raymaker voted nay. Motion carried.

Clerk School

Motion by Becker/Meinert to approve the 3rd reading of Ordinance 297 and approve the final adoption of Ordinance 297 amending Chapter 92.02 pertaining to water rates. Roll call vote. Ayes—five. Motion carried. The new rates will take effect on the July water bills.

3rd reading ord
92.02 water rate
increase

Council person French reported that the imaging system is web based so it can be used in any location as long as there is internet. The scanning needs to be done at city hall because the equipment will be housed there. He said each user is assigned a user name and given rights of access to records. The Administrator assigns the names and access and the system tracks what each user looks at. French said he believes it is a good system and recommends the purchase of it. Motion by Meinert/Raymaker to approve the purchase of the imaging system. Ayes – Five. Motion carried.

Imaging
equipment

Cell phone stipends are currently paid to Department Heads, public works and all police officers. Mayor Thome stated he calls Clerk Etringer on her days off sometimes and he also calls the police officers when they are on duty if there is a problem. PWD Delagardelle stated he feels Jeff needs one because that is how they stay in contact but also for safety reasons. Mayor Thome stated he communicates with PWD Delagardelle and Chief Bawens the most. Becker stated if people are accessible 7 days a week and we expect them to answer we should reimburse them for phones. Motion by Becker/French to give the same stipends of \$40 per month to the Department Heads and Maintenance Worker Thome and \$20 per month to the Fire Chief and reduce the part time officers to \$10 per month. Ayes – three. Meinert and Balvanz voted nay. Motion carried.

Cell phone
stipend

A spreadsheet was submitted for a utility customer that had been billed wrong but after looking it over PWD Delagardelle determined that the customer did have the services being billed for. Motion by Becker/French to table utility customer credit so it can be reviewed to determine if the bill is correct. Ayes – Five. Motion carried.

UB customer
credit

Public Works: PWD Delagardelle reported the new truck is here and everything has been changed over. The WWTP is at a standstill. The Engineer is waiting for a drawing from the contractor on how to run some lines. He has been working with Engineer Classessen and Summers Construction on plans for the water run off problem with the land the city purchased. The Engineer agrees that plastic pipe can be used instead of concrete and that would reduce the cost a lot. A plan is prepared. He is working with a contractor on getting prices but the project would still have to get bids.

PWD Report

Motion by Becker/Meinert to adjourn at 8:44 p.m. Ayes – Five. Motion carried.

Adjourn

Mark Thome, Mayor

ATTEST: _____
Teresa Adamson, MMC, CFO