

The City Council of Gilbertville, Iowa met in Regular Session on Tuesday January 03, 2017 at 7:00 p.m. at City Hall with Mayor Thome calling the meeting to order. Council members present: Balvanz, Ramaker, Becker, and Meinert, French absent Quorum present.

Rita Becker gave the invocation and Mayor Thome led the Pledge of Allegiance.

Pledge of Allegiance

Motion by Meinert/Ramaker to approve the January 3, 2017 regular session agenda. Ayes- Four. Motion carried.

Approve Agenda

Motion by Meinert/Balvanz to approve the following items listed on the consent agenda: 1) Minutes of the December 19, 2016 meeting; 2) Utility bill reconciliation for December, 2016; 3) Payment of bills and transfers; 4) Approve Liquor License renewal for The American Legion: Ayes – Four. Motion carried.

Consent Agenda

REPORTS:

Public Works: Public Works Director Delagardelle reported still working out a few bugs with the WWTP, nothing major and all is moving smoothly. They have a test plan to check the generator weekly. He did received a second quote on the generator maintenance, he needs to do more comparing before presenting it to council. He received a packet of information from Insurance Services Offices, (ISO) he will be reviewing and meeting with them. Working on Veterans Park lighting, problem, water getting into the lights in the concrete. An electrician is looking at options to fix the problem. Ramaker asked about the old maintenance truck, it was decided it was not cost effective to be fixed to it will be sold for scrap.

Public Works

Police: Chief Bauwens provided a report of Police Stats for 2016.

Police

Clerk: Clerk Etringer reported working on year end information. The Mayor was paid an extra check at quarter end for September and December 2016, which was not caught until W2's were processed. Yearend processing has already begun so he will not be paid in January and February 2017 to rectify the overpayment.

Clerk

Motion by Becker/Ramaker to approve Fire Department Officers; John Johnson, Chief; Curt Bovy Assistant Chief; Pam Meinert Secretary and EMS Officer; Brian Weber Safety/Training Officer. Ayes-Three. Meinert abstained. Motion carried.

Approve F.D officers

Balvanz questioned why the Clerk and Deputy/Treasurer have to be appointed every year if they were hired for those positions? He understands the City Attorney since that is a contract position. It is in the ordinance, he suggested to change the ordinance, Meinert agreed. Becker stated we need to do it this year and it can be changed for next year. Balvanz disagreed, stating to not approve it and just change the ordinance. Motion by Becker/Meinert to approve the following City Council appointments; Jean Etringer, City Clerk; Teresa Adamson, Deputy Clerk/Treasurer, and John McCoy, City Attorney and change the ordinance to eliminate approval for City Clerk and Deputy Clerk/Treasure in the future. Ayes-Three. Balvanz abstained. Motion carried.

Clerk

Motion by Ramaker/Balvanz to approve Resolution 2017-2020 approving the 2nd pay request form Maguire Iron for \$11,077.00. Ayes-Four. Motion carried.

Res 17-2020 2nd pay req

PWD Delagardelle received all the information such as paint, color, type, thickness on a flash drive. Motion by Becker/Meinert to approve Resolution 2017-2021 accepting the Water Tower Repair and Recoating Project and approving the Mayor signing the Certificate of Completion. Ayes-Four. Motion carried.

Res 17-2021 cert of comp for water tower

Motion by Meinert/Balvanz to approve PWD Delagardelle to attend IABO conference for continuing education hours for building inspections. Ayes-Four. Motion carried.

Approve PWD IABO conf

Motion by Meinert/Balvanz to approve Resolution 2017-2019 approving a designated Healthcare provider for work related injuries as recommended by the League of Cities. Ayes-Four. Motion carried.

Res 17-2019 designated healthcare pro

Discussion was held on approving a resolution to roll the existing sick time balance to bank time and approving the employee handbook. Mayor Thome talked with City Attorney McCoy and he recommend a Human Resource Attorney's office to review and approve the PTO conversion and the new handbook. That office does work with City's and employee handbooks. Motion by Becker/Meinert to table Resolutions 2017-2018 and 2017-2022 approving rolling sick time balances to bank time and approving the employee handbook until after review by the Attorney's office. Ayes-Four. Motion carried.

Table res 17-2018 & 2022 PTO-handbook

Budget workshop has been set for January 16, 2017 at 6:00 p.m. in City Hall.

Budget workshop

Motion by Becker/ Balvanz to adjourn at 7:48 p.m. Ayes-Four. Motion carried.

Adjourn

Mark Thome, Mayor

ATTEST: _____
Jean Etringer, City Clerk